

For candidate cities staging the Olympic Games¹...

ANNEX I

QUESTIONNAIRE FOR CANDIDATE CITIES STAGING THE GAMES

I. Respect of the IOC Rules

1. Can you guarantee that your government will agree to abide by, as priority, the IOC Rules and Regulations throughout the duration of the Games? Can you produce evidence to this effect?
2. What legal form will be given to the Organising Committee?
3. Are there any laws, regulations or customs that would limit, restrict or interfere with the Games in any way?
4. Free entry in the country must be accorded to all accredited persons.
5. Can you guarantee that no political meeting or demonstration will take place in the stadium, or any other sports ground or in the Olympic Village during the Games?
6. Do you agree with the conditions laid down in articles 21 and 48 of the IOC Rules and Regulations? Can you obtain the agreement of your national television, your government

or other authorities controlling television, to ensure that the IOC's exclusive rights are respected?

7. Are the Olympic symbols and emblems in your country protected by law? Will you obtain such protection for the Olympic emblems, as well as those of the Organising Committee, before the Games and enforce it through the normal processes of law?
8. Have you noted Rule 53 of the IOC Rules and Regulations and do you guarantee you will abide by it?

II. General and Cultural Information

9. Can the city demonstrate that it has comprehensive air and rail transportation facilities?
10. Can the city guarantee that the local transport facility - the provision of cars and buses - will be sufficient?
11. Can you provide general information about your city, its size, population, climate, altitude, and all reasons why it should be considered as an appropriate site for the Olympic Games?
12. Have delegates from your city followed the previous Games and studied the official reports?

¹ See "Olympic Review", No 74-75, page 15.

If your city were elected, do you have an organisation with sufficient experience to stage the Games?

Name any other important international events that have been organised in your city.

13. What Fine Arts programme do you propose?

III. Organisation

14. The Olympic Games are confined to 15 days (10 days for the Winter Games) Please give the dates which you propose.

15. The Games' sports programme is governed by Rules 30 and 32. Which programme do you envisage?

16. What facilities for the Games (stadia, practice facilities) are there at present in your city?

All facilities should be reasonably close together and convenient to the Olympic Village. Please provide a plan of the sites showing the precise distance between them.

If these facilities are insufficient, will others be provided? Where?

17. Have you contacted the International Federations for their views on technical matters?

Please fill in the questionnaire sent out by each International Federation.

18. What sort of Olympic Village will be provided and where will it be located?

19. What accommodation is there for visitors?

What accommodation and facilities do you plan for the press?

IV. Finances

20. How will the Games be financed? By the central government, the federal government, the State, the province, the municipality, private funds?

21. Can you confirm that the full receipts for television, less the proportion due to you as Organising Committee, will be handed over when received in conformity with the IOC formula for division between the IOC, International Federations and NOCs?

22. Are you prepared to deposit an agreed sum each year, which will be forfeited in the event of the cancellation of the Games (due not the fault of the NOC, Organising Committee, Organising city or country), but which will be credited to you after the Games?

23. What arrangements can you already foresee in order to reduce, as far as possible, the daily cost of food, lodging and local transportation of the delegates, as well as the travel costs for the competitors and officials?

V. Radio-Television

24. Please complete the radio and television questionnaire.

ANNEX II

RADIO - TELEVISION FACILITIES QUESTIONNAIRE

I. Radio and Television

1. With which public or private Radio-TV organisation have you studied the following questionnaire?
— Radio:
— TV:
2. What Radio organisation will be in charge of installing and maintaining facilities for world-wide programming?
3. What Television organisation will be in charge of installing and maintaining facilities for world-wide programming?
4. Can you guarantee the installation and operation of an autonomous Radio/TV centre having all the necessary information and communication facilities available in French and English, and having all the additional facilities required for Radio and TV (ie. information by computer, start lists, results, timings, official announcements, etc.)? Specifically:
 - how many square meters (or square feet) of office space will be available?
 - how many ordinary telephone circuits will be available?
 - how many TV studios can you guarantee?
 - how many commentator booths?
 - how many Radio studios?
5. Can you guarantee the necessary space for cameras and related equipment, microphones and commentator positions in appropriate locations at the venues, including ground level cameras?

How many square meters (or square feet) of space have you planned for the above?

Please attach a sketch showing each of the venues and the corresponding areas reserved for Radio and Television.
6. Can you guarantee sound circuits of sufficiently high quality to broadcast from the venues via the Radio-TV Centre to the various international destinations?

NB. Commentator circuits, for Radio and Television, may be of the following types:

 - 1 outgoing and 1 outgoing/incoming circuit per commentator
 - 1 outgoing/incoming circuit per commentator.

The circuits must meet CCITT standards for telephone circuits.

The number of circuits needed cannot be determined until Radio-TV broadcasters throughout the world have been consulted.

What is the maximum number of circuits you can guarantee from each venue?
7. Can you guarantee the free usage of Radio frequencies for communication purposes and for video H.F. transmissions?
8. Can you guarantee the necessary number of passes and credentials for production and engineering personnel of all radio and TV organisations involved?

Can you guarantee free access for survey purposes to any accredited representative of a foreign Radio-TV organisation from the time when your city is granted the responsibility for organising the Games?

9. Can you guarantee lodging for production and technical personnel near the Radio/TV Centre?

Can you guarantee lodging near the venues distant from the Centre?

Can you guarantee some first class (international standard) hotel rooms? How many?

10. Can you guarantee transportation of Radio-TV personnel from their hotels to the various venues and to the Radio/TV Centre?

11. Can you guarantee that Radio and Television transmitters will broadcast at appropriate hours throughout your city - starting the day before the opening ceremonies and continuing through the closing ceremonies - news bulletins on the progress of the Games in French and English, the official languages of the IOC? (Television reports would be video reports with commentary).

II. Television

1. Is the Television organisation assigned capable of covering all competitions:

- electronically and in colour? (which system?)
- in an objective and universal manner so as not to concentrate on athletes from one or several countries, but rather to cover the events of most general interest with the impartiality required by an international audience and without any on-camera announcing?

2. Is the organisation capable - technically and operationally - of providing the coverage defined above on its own or will it have to collaborate

with (an)other TV organisation(s)? If so, which organisation(s)?

3. Can you guarantee the pick-up and distribution of international sound from all venues?

Can you guarantee a sufficient number of audio and video circuits between the Radio/TV centre and all venues?

Are there any exceptions? Which ones? Why?

Note: It is fully understood that the yachting, shooting and archery events cannot be easily covered electronically.

4. What are the recording, library and dubbing facilities at the TV Centre? To what extent will individual foreign TV organisations have access to those facilities for their unilateral programmes? (Unilateral programme means a programme produced by a foreign TV organisation using the host organisation's technical facilities or other facilities defined in advance. Such programmes are to be broadcast in countries other than the originating country.)

5. Describe the TV studios planned for unilateral productions:

- floor space
- number of cameras
- number of VTR's
- Telecine availability
- access to remote signal (from the venues)
- access to tape library (tapes of events)
- access to international sound
- access to slow motion
- access to international superimposing

6. Can you guarantee that international video distribution will be assured by a sufficient number of land lines to satellite ground stations - independent of the national internal network - which will permit linking the Radio/TV Centre to one or more points from which international broadcasts are possible?

Such points are:

- a temporary or permanent ground station linked to a known intercontinental satellite system;
- a station near the border from where broadcasts can be beamed to all countries on the continent.

Can you confirm that these circuits meet the CCITT requirements for 525 or 625 line colour broadcasts and for audio broadcasts?

7. Can you provide as many international audio and video lines from the Radio/TV Centre as there are international possibilities from your country or in a neighbouring country which has international links? Thus, if ground stations for two satellites are available, two separate audio and video circuits should be provided so that both satellites can be used separately. How many are available?
8. Could you provide extra technical facilities for TV organisations which, because of their special contribution to the Olympic Games, wish to pay for those facilities?
9. Are you prepared to consider the world wide coverage of Olympic events when preparing your time schedule of events?
10. Can you guarantee sufficient space for unilateral cameras for television

film coverage at the various venues?

11. Can you guarantee the use of a film lab to develop colour and black and white? What is its capacity?

What is its capacity for printing colour? Black and white?

12. Can you guarantee a sufficient number of editing rooms and studios for audio layovers in the TV Centre?

III. Radio

1. Can the Radio organisation in charge guarantee Radio reporting facilities at all venues sufficient for broadcasts throughout the world?
2. Will the organisation in charge work alone or in collaboration with the private or public Radio organisations? Which one(s)?
3. Can you guarantee a sufficient number of circuits linking the venues to the Radio/TV Centre? Can you guarantee their quality?
4. Will the Radio studios be provided with:
- multiplex with remote sources
 - access to international sound?

IV. Propaganda

1. Are you prepared to give the IOC free of charge a commercial tape summary of the highlights of all

finals, of a minimum of two hours in length, for library purposes?

2. Are the radio and TV authorities with whom you are dealing prepared to broadcast promotional programmes for the Olympic movement commencing one year prior to the Games?

ANNEX III

ORGANISATION OF THE GAMES CONDITIONS LAID DOWN FOR CANDIDATE CITIES

1. IOC Rules and Statutes

The Games must be conducted according to the rules of the International Olympic Committee, and their programme must be subject to its approval. All technical installations must follow the regulations of the International Federations. No legal condition or regulation may be valid in opposition to these rules. The candidate city must obtain its government's confirmation of this fact.

2. Organising Committee

The Organising Committee shall be constituted on a basis ensuring its legal status. It may receive the International Olympic Committee's delegation of authority, but may only use its powers to represent the International Olympic Committee.

The National Olympic Committee will appoint the Organising Committee in conjunction with the authorities of the candidate city. The members of the IOC

for the country in which the city is candidate, the President and/or the Secretary General of the Organising Committee. Representatives of the civil authorities will be members. Every candidature must be supported by the government of the country in which the city is located in order to achieve total co-operation.

3. Exclusive use of the stadium

No political meetings or demonstrations will be held in the stadium or other sports grounds, nor in the Olympic Villages, during the Games, nor in the preceding or the following week. The candidate city will officially confirm that it is not its intention to use the Games for any purpose other than the interest of the Olympic movement.

4. Youth Festival

The Olympic Games are a great festival of the Youth of the World, the social, educational, aesthetic and moral sides of which must be emphasised; the candidate city will watch over the development of spiritual values as well as athletic merits. The Games must be staged in a dignified manner as an independent event and not in connection with nor at the same time as any other international or even national enterprise such as a Fair or Exhibition. No other international sport events may be scheduled in or near the Olympic City during the period of the Games, or the preceding or following week.

5. Participants

All National Olympic Committees recognised by the International Olympic Committee have the right to send participants to the Games, and shall be given free entry without discrimination on grounds of religion, colour or political affiliation, on simple presentation of the Olympic passport issued for the Games.

6. Emblems

The candidate city shall obtain adequate government protection of the Olympic emblems (five rings, flags, terms «Olympics» and «Olympiad», Olympic motto) and the emblem chosen by the Organising Committee.

7. Television-Film

The candidate city will put television installations allowing filming and broadcasting at the disposal of the International Olympic Committee and the Organising Committee. It will obtain government recognition, as well as that of its national television, of the International Olympic Committee's exclusive rights for filming and broadcasting of the Games by television, film and otherwise.

8. Commercial Exploitation

In order to safeguard the dignity of the Games, any commercial exploitation will be avoided. No advertising will be authorised inside the stadia, sports installations and sites, the Olympic Village or its annexes.

9. Sports on the Official Programme

At least 15 sports on the following list must be included in the official programme:

archery, athletics, basketball, boxing, canoeing, cycling, equestrian sports, fencing, football, gymnastics, handball, hockey, judo, modern pentathlon, rowing, shooting, swimming (diving and waterpolo), volleyball, weight-lifting, wrestling, yachting.

The programme of the Winter Games may include:

biathlon, bobsleigh, ice hockey, luge, skating, skiing.

10. Sports Installations

From a technical point of view, highly equipped facilities must be provided for

all the sports chosen for the programme to the satisfaction of the respective International Federations, and they must include a sufficient number of practice grounds. An Olympic Village for men and one for women, exclusively for competitors and team officials from the different countries, must also be provided. Complete restaurant and other necessary services must be arranged.

The daily charge to be paid by teams for food, lodging and local transportation, to be approved by the International Olympic Committee, shall be kept as low as possible. All these facilities and the Villages must be conveniently located, preferably next to each other.

A stadium with satisfactory artificial ice must be provided for the Olympic Winter Games.

11. Report

On the completion of the Games, a printed report must be prepared for the International Olympic Committee.

12. Film and Photographs

An Olympic film, technical films and photographs of all the events must be taken as stipulated in article 48 of the Olympic Rules. The film must be approved by the IOC before being shown.

13. Expenses

The Organising Committee must reduce to a basic minimum travelling and accommodation expenses for competitors and officials, and special efforts shall be taken to prevent the overcharging of visitors, participants or tourists.

Reasonable tariffs shall be established for hotel rooms, if possible in advance. The price of admission to the stadium and sports grounds shall be kept as low as possible and approved by the International Olympic Committee, in order to encourage a large attendance.

14. Reserved Seats

Seats shall be reserved in the main stadium and adjoining enclosures as stipulated in articles 47 and 48 of the International Olympic Committee Rules. Transport of participants in categories A and B shall be provided free of charge during the Games.

15. Press and Television

Measures will be taken to allow the written press, radio, television and cinema to give the public the best possible information.

The results of each event must be communicated daily to the International Olympic Committee, the press and the radio. Announcements must be made on the score-board and in the daily programmes that the Games are events for individuals and that there is no scoring by nations.

16. Meeting Rooms

Suitable meeting rooms must be provided for the International Olympic Committee and for the International Federations. During the period of the Games a fully staffed office must be provided for the International Olympic Committee.

17. Receptions

Any receptions, dinners or entertainment provided for competitors or officials must be approved by the International Olympic Committee and should avoid the period of the Games.

ANNEX IV

QUESTIONNAIRE FOR CANDIDATE CITIES HOLDING IOC SESSIONS

- a) Can the city demonstrate that it has comprehensive international air and rail transportation facilities?
- b) Can the city guarantee that the IOC members will all be lodged in one hotel of the required standards of comfort and service?
Representatives of International Federations, National Olympic Committees and Organising Committees as well as special delegations invited by the IOC will be accommodated on the same basis as the IOC members.
- c) Can the city guarantee that the local transport facility - the provision of cars and buses - will be sufficient for IOC Session requirements?
- d) Can the city guarantee and demonstrate that the Session working facilities meet all IOC requirements as to:
1. access, parking, security, toilet and refreshments;
 2. adequate Organising Committee personnel to work in co-operation with the IOC Director, and all secretariat working facilities adjoining the conference room as outlined in advance;
 3. the appropriate simultaneous translation services;
 4. tape-recording, film and slide presentation as may be required;
 5. separate rooms for IOC Commissions or Delegations;
 6. attaches, interpreters, hostesses, couriers;
 7. suitable venues and arrangements for the Opening Ceremony;
 8. regular and prompt provision of such international newspapers as the President and Secretariat require;

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9. the comprehensive requirements for a major international press service, with regard to cable and telex, transfer or credit calls, international telephone switchboard, radio and television where applicable, press conference facilities for the twice-daily press conference and the President's closing press conference;
 10. the adequate availability of hotel accommodation for all media representatives.
- e) Are you prepared to set up an Organising Committee whose Secretary General will be in direct and regular liaison with the IOC Director?

Note: The Organising Committee must not take any steps concerning:

- IOC general policy,
- dissemination of information,
- decisions re accreditations, other than with agreement of the IOC.